

HEPWORTH PARISH COUNCIL

THE ANNUAL MEETING OF HEPWORTH PARISH COUNCIL WILL BE HELD ON
THURSDAY 21 MAY 2026 AT 7.45 PM

AT HEPWORTH PAVILION

AGENDA

1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN
 - a. To elect a chairman and a vice chairman
 - b. To sign the Declaration of Acceptance of Office – any councillors with new roles.
2. DECLARATIONS OF INTEREST
To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.
3. APOLOGIES
To receive apologies and record the reasons for any absences.
4. PUBLIC FORUM
Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and/or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.
5. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS
County Councillor Harry Richardson and District Councillor Carol Bull have been invited to attend.
6. MINUTES OF THE PREVIOUS MEETING
To approve the minutes of the meeting held on 16 April 26 (paper).
7. MATTERS ARISING FROM MINUTES
To consider matters arising from the last meeting that are not covered by subsequent agenda items:
 - a. Recycling M-SID devices.
 - b. New Bus Shelter.
 - c. 2nd SID Purchase.
8. RISK ASSESSMENT
To review and agree Risk Assessment (paper).
9. FINANCE AND ADMINISTRATION
 - a. To note the monthly finance report and authorise payments (paper).
 - b. To resolve new IT Policy (paper)
 - c. To note Asset Register (paper)
 - d. To note 2026 audit report (paper).
 - e. To consider and agree Governance Report (AGAR Section 1) (paper).
 - f. To consider and agree End of Year Accounts (AGAR Section 2) for 2025/26 (paper).
 - g. To consider donations.

OVER

10. PLANNING MATTERS

To consider new planning applications and progress with existing applications and enforcements:

- a. DC/26/0677/EIASCR - Request for Screening Opinion under Regulation 6 (1) of the Environmental Impact Assessment Regulations 2017 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017. Land At Shepherds Grove Industrial Estate East Sumner Road Hepworth.

11. HIGHWAYS MATTERS

To consider progress with ongoing projects and issues:

12. CORRESPONDENCE RECEIVED

To consider any correspondence: Nil

13. QUESTIONS TO THE CHAIRMAN

To consider any points of interest for discussion with the Chairman and possible inclusion on the agenda for the next meeting.

14. DATES OF NEXT MEETINGS

To confirm Thursday 18 June 2026 at 7.30 pm as the date of next Parish Council meeting.

15. EXCLUSION OF PRESS AND PUBLIC.

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business.

- Shortlisting of applications for Clerk for Interview on 27 May 26 (papers sent seperately).

16. CHAIRMAN TO CLOSE MEETING



Andy Osman
Parish Clerk
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07767 866279

14 May 2026

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.